Gator Wellness Center Procedure

If a student shows any signs of suicidal ideation, immediate action is required.

Staff, Parent or Community Member:

- 1. Contact the School Counselor, Nurse, or Campus Administrator
- 2. Never leave the student alone
- 3. Write down exactly what happened or what was said

Dickinson ISD Staff (Professional School Counselor, Administrator):

- 1. Student Conference:
 - a. Complete Risk Screener
 - i. For crisis support call the hotline at 1-866-729-3848 and request a Mobile Crisis Response Team to respond.
 - b. Complete the Student Safety Plan (as appropriate)
- 2. Notify Administrator & Relevant Personnel who participate in the care of this student
 - a. Key Personnel can include the teacher, nurse, principal, assistant principal, LSSP, LPC, Social Worker, Mental Health Provider on campus, and/or School Resource Officer.
- 3. Contact Parent/Guardian
- 4. Complete the Parent/Guardian Acknowledgement Form
- 5. Complete the Student Risk Report
- 6. Release of Information Signed (if applicable)
- 7. Provide family with Mental Health Resources
- 8. Complete mental health referral to outside agency as needed
- 9. Document At-Risk & Imminent Screeners in Skyward under the Guidance Tab.
- 10. Re-Entry Safety Plan completed for students upon return to school after evaluation /hospitalization

Parent/Guardian

- 1. Sign the Parent/Guardian Acknowledgment Form
- 2. Seek Immediate Support if indicated by the risk screener.
- 3. Complete the release of information
- 4. Refer to the Mental Health Resources
- 5. Maintain communication with the school counselor

If the school counselor is unavailable to complete the Suicide Risk Screener, the administrator should complete the screener with the student and follow steps stated in the <u>Dickinson ISD Suicide Prevention Flow Chart</u>. For additional support, contact the Gator Wellness Center.